



COVID19 Protocol

Stained Glass Counseling, LLC (SGC) is committed to safety during the Coronavirus pandemic. The following procedures have been put into place as clients return to in-person treatment to reduce the risk of spreading COVID19. If you are attending in-person treatment please read this document in its entirety and sign your name, acknowledging commitment to these policies.

Stained Glass Counseling's Protocol

Options for in-person counseling will be offered for a maximum of 50% of the SGC's client load (10 client weekly max).

Symptom Checklist: All clients will be required to complete a symptom checklist and will be moved to video session if any symptoms have been experienced within the last 24 hours.

Waiting room CLOSED: The waiting room will not be open for clients. Clients will be asked to wait in their cars until the set time of their appointment and go straight into the counseling office.

Cleaning: A 15-minute break will be implemented between clients. All hard and soft surfaces will be cleaned during this time and bathrooms will be cleaned three times per day.

Hygiene: CDC recommendations are posted and hand sanitizer provided upon entering the building and in the bathrooms.

Face Masks: Face masks are required at all times while in the building, including the counseling office/room.

Social Distancing: Six feet of space between others is required.

No Payments in Office: all payments will be completed online.

Client Expectations

Clients are expected to read and adhere to Stained Glass Counseling's protocol. Specific expectations of clients attending in-person therapy are outlined below.

Symptom Checklist: Fill this out before your session. You will not be able to attend without completing this.

Waiting Room: Please wait in the parking lot until the time of your appointment. Do not wait in the waiting room.

Hygiene: Please use hand sanitizer upon entering the office and wash your hands after using the bathroom.

Face Mask: Bring a face mask with you and wear at all times while in the building. If you do not have a facemask one will be provided to you.

Social Distancing: Please leave six feet of space between you and others at all times.

Payment: Make sure you are set up to do online payments before your appointment.

Client Name

Client Signature